

09/27/2011

## Interview Form for Candidacy Certification for Ordained or Licensed Ministry

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Charge Conference: \_\_\_\_\_ District: \_\_\_\_\_

Mentor: \_\_\_\_\_

Date of Birth \_\_\_\_\_

### Requirements prior to interview

1. Legal Background and Credit Check in file
2. Form 104 (adapted by N. Alabama Conference) in file, indicating recommendation by the candidate's P/SPRC and home church charge conference equivalent body as specified by the district committee on ordained ministry, receiving a 2/3 vote.
3. Written report from the mentor indicating completion of the candidacy studies
4. Written response to statements in ¶310 and 311.2a
5. Psychological Assessment report completed.
6. Must take test of basic skills if planning to attend Licensing School

### **Documents to be copied and distributed to committee members:**

#3 from above: Mentor Report

#4 from above: Written response to statements in ¶311.2a

## Required Questions

- **What seminary are you attending or planning to attend? Is it a UMC University Senate approved seminary?**
- **Tell us about your personal faith journey and your call to ministry.**
- **Talk about your family, and the positive and negative relationships in your life.**
- **What do you see is the mission of the church and what do you feel God has called you to do to achieve this mission?**
- **Tell us about your understanding of the sacraments**
- **Share a positive and negative experience you have had in your service in the church**
- **What is your understanding of ordination as deacon or elder (for those on one of these tracks)?**

### Suggested Additional Questions

- Tell us about your personal strengths... your areas of growth.
- Share several highlights of your ministry or volunteer service this year.
- Tell us about your leadership experiences.
- What have been some of your frustrations in ministry?
- What are your plans for the future, ... personally, ... for the church?
- Share about your devotional life. How are you growing spiritually?
- What are your goals for the year ahead?
- What did you learn about yourself in the psychological assessment process?
- What do you see or think will be the most stressful aspects of ministry for you?
- What do you do to take care of yourself physically?
- Share a conflict situation in which you have been involved and how you dealt with it.
- Tell us about your seminary classes (for students).

**\*\*\*Turn over and complete back of form.**

### Action Required

The committee must discern the appropriate ministry track to the potential candidate. The potential candidate may be thinking they should pursue ordained ministry – while licensed ministry may be a better fit. Or they may be pursuing licensed ministry while they have the gifts and potential to serve as an ordained minister. The potential candidate may also need to be encouraged to return to the ministry of the laity in a local church – either temporarily for further growth or permanently. *Individual written ballot, three-fourths majority required to certify.* Criteria to be considered: spiritual fitness, psychological fitness, financial fitness and potential for effectiveness.

**Please indicate the vote count below:**

\_\_\_ people voted to approve and certify the candidate. \_\_\_ people voted to deny the request for certification.

**Circle one:** The candidate is approved / denied.

**If approved, please fill out the following and sign at the bottom:**

The District Committee on Ministry and the District Superintendent for the \_\_\_\_\_ District of the North Alabama Conference certify that \_\_\_\_\_ has been interviewed and has met the criteria to be **approved and certified** as a Candidate for Ministry on the \_\_\_ Deacon, \_\_\_ Elder, or \_\_\_ Local Pastor track. This person has demonstrated **fitness for ministry** and a **potential for leadership** in the North Alabama Conference.

Particular areas of **Strength** are:

Possible areas of **Concern** are:

Recommendations for **Growth** are:

-----**OR**-----

**If denied, please fill out the following and sign at the bottom:**

The District Committee on Ministry and the District Superintendent for the \_\_\_\_\_ District of the North Alabama Conference upon interviewing \_\_\_\_\_ have **denied certification** as a candidate for ministry. The potential candidate has been encouraged to live out their call in the ministry of the laity.

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**Signatures:**

\_\_\_\_\_  
**Chair or Registrar of dCOM**

\_\_\_\_\_  
**District Superintendent**

\_\_\_\_\_  
**Date**