

LOCAL CHURCH OFFICERS

DIRECTIONS:

Use this worksheet to list the names of the Lay Person serving in the following key Leadership Roles in your congregation. Then on the following pages include COMPLETE contact information (address, phone, email) for each lay person listed.

Positions marked with an * are required by the *United Methodist Book of Discipline 2008*. Each local church will have a person serving in that role. The other listed positions are probable for the leadership of your church, but a few may not apply to your congregation.

The number of **Lay Members to Annual Conference** elected depends on the number of full time or part time clergy appointed to your charge. Each charge (made up of one congregation or several congregations) is allowed one Lay Member for every Clergy Member of the North Alabama Conference appointed to that charge. Only list an accurate number of Lay Members to Annual Conference for your congregation.

CHURCH NUMBER	CHURCH NAME	DATE
POSITION		LAY MEMBER NAME
*	Lay Leader	
*	Church Council / Admin Board - Chairperson	
*	Pastor (Staff)-Parish Relations Committee - Chairperson	
*	Trustees - Chairperson	
*	Finance Committee - Chairperson	
*	Treasurer	
*	Financial Secretary	
*	Lay Member to Annual Conference ¹	
*	Lay Member to Annual Conference ¹	
*	Lay Member to Annual Conference ¹	
*	Lay Member to Annual Conference ¹	
*	Lay Member to Annual Conference ¹	
*	Lay Member to Annual Conference 1st Reserve	
+	Children's Ministries / Children's Key Adult Leader	
+	Youth Ministries / Key Adult Youth Leader	
+	Email Contact / In-Touch	
	NCD Church Health Team - Chairperson	
	Child Protection Policy Coordinator	
	Adult Education / Small Group Ministries	
	Advocacy for Social Justice	
	Disability Ministries	
	Evangelism	
	Missions / Outreach	
	Stewardship	
	United Methodist Men - President	
	United Methodist Women - President	
	United Methodist Youth - President	
	Council on Ministries - Chairperson	

LOCAL CHURCH OFFICER CONTACT INFORMATION

Reproduce this sheet as necessary. Supply contact information for each individual listed on page one of the Local Church Officers worksheet. Complete one information block per person. Include the individual's contact information not the church's. *We do not share your contact information with 3rd parties or un-trusted entities outside of the North Alabama Conference.*

Name _____
Address _____

Email Address _____
Telephone _____

Name _____
Address _____

Email Address _____
Telephone _____

Name _____
Address _____

Email Address _____
Telephone _____

Name _____
Address _____

Email Address _____
Telephone _____